

RECEIVED

FEB 25 1997

NORTH AMERICAN NUMBERING COUNCIL
Meeting Minutes
October 1, 1996

FEDERAL COMMUNICATIONS COMMISSION
OFFICE OF SECRETARY

72-237

I. Time, Date and Place of Meeting:

The North American Numbering Council held its first meeting, commencing at 9:30 a.m., October 1, 1996, in Room 856 of the Federal Communications Commission, 1919 M Street, N.W., Washington, DC.

II. List of Attendees:

A. Council Members:

<u>NAME</u>	<u>ORGANIZATION</u>
<u>Voting Members:</u>	
Heather Burnett Gold	ALTS
Glenn Richards	AMSC
Vincent R. Sandusky	APCC
Ellwood R. Kerkeslager	AT&T
David Whyte	AT&T Canada
George Vinall	Cable & Wireless
Dennis P. Hinkel	Cincinnati Bell
Genevieve Morelli	Comptel
Dr. Brian Fontes	CTIA
Richard Murphy	Eastern TeleLogic Corp.
Alan Hasselwander, Chairman	Frontier
Bernard Harris	GTE
Peter P. Guggina	MCI
Brian E. O'Shaughnessy	Mobility Canada
Hon. Julia Johnson	NARUC
Hon. Kenneth McClure	NARUC
Paul Jones	NCTA
Lawrence R. Krevor	Nextel
Ray Strassburger	Northern Telecom
Casimir S. Skrzypczak	NYNEX
Anna D. Miller	Omnipoint
Greg Rise	OPASTCO
Mark J. Golden	PCIA
Joe Walkowiak	SBC Communications
Timothy G. Mulligan	Scherer Communications
Michael K. Robinson	Sprint Spectrum
Loren V. Sprouse	Sprint Corp.

72-237-0
10/1/96

Jacques R. Sarrazin
Kenneth Shulman
Dan Bart
Paul Hart

Stentor Resource Centre
Teleport
TIA
USTA

Special Members (non-voting):

Susan M. Miller
Ronald R. Conners
Tim Sloan
Earl Barbely

ATIS
NANP Administration, Bellcore
U.S. NTIA
U.S. State Department

Ex Officio Members:

Allan MacGillivray
Glenn Pilley
Eric Deans
Stephen Duquesnay

Industry Canada
Industry Canada
Ministry of Public Utilities, Jamaica
Telecommunications of Jamaica

B. Commission Employees:

Reed E. Hundt, Chairman
Regina M. Keeney, Chief, Common Carrier Bureau (CCB)
Kathleen B. Levitz, Deputy Chief, CCB
Marian Gordon, Designated Federal Official (DFO)
Mary DeLuca, Alternate DFO
Geraldine Matise, Chief, Network Services Division (NSD), CCB
Scott Shefferman, NSD
Elizabeth Nightingale, NSD
Erin Duffy, NSD
Leslie Selzer, NSD
Linda Simms, NSD
Pamela Gregory, NSD
Mindy Littell, Policy and Program Planning Division, CCB
Susan McMaster, CCB

C. Parties Making Presentations:

Ronald R. Conners
Elizabeth Kistner

NANP Administration, Bellcore
EKG Consulting

III. Estimated Public Attendance

Approximately sixty (60) members of the public attended the meeting as observers.

IV. Documents Introduced

Each member received a Briefing Binder containing materials related to the North American Numbering Plan, the Council, local number portability and other numbering matters. In addition, six separate handouts were provided (Handouts 1-6). These materials will be made available to the public in CC Docket No. 92-237

V. Summary of Council Meeting

A. Welcoming Remarks

Reed E. Hundt, Chairman, Federal Communications Commission (Commission) Regina M. Keeney, Chief, Common Carrier Bureau (CCB) and Alan Hasselwander, Chairman of the North American Numbering Council (Council), provided welcoming remarks. Chairman Hundt and CCB Bureau Chief Keeney emphasized the need for the Council to ensure impartial and effective administration of numbering resources in a competitive telecommunications marketplace. Chairman Hasselwander emphasized the need for a level playing field in numbering administration, and fairness and broad representation in the Council's deliberations. In addition to the above formal welcoming remarks, Commissioners Rachelle Chong and Susan Ness also welcomed the Council and thanked them for participating in this endeavor.

B. Introductions

Marian Gordon, Designated Federal Official of the Council, and the Council members introduced themselves and the entity that each represents on the Council.

C. Description of Council's Tasks and Objectives

Kathleen B. Levitz, Deputy Chief, CCB, provided a summary of the tasks and objectives of the Council. She outlined the goals and objectives of the Council, its tasks related to North American Numbering Plan (NANP) administration and the implementation of Local Number Portability, and the schedule which the Council must follow to complete its tasks. She concluded with a summary of the Federal Advisory Committee Act, to which the Council must adhere in its role as a Federal Advisory Committee.

D. Presentations from Industry Experts

Ronald R. Conners, Director, NANP Administration, Bellcore provided an overview of the NANP, Bellcore's involvement in NANP Administration, and the resources administered by the NANP Administrator. See Handout 1. Elizabeth Kistner, EKG Consulting, provided to the Council an overview of the status of state local number portability implementation efforts. See Handout 2.

E. Organization of the Council

Alan Hasselwander (the Chairman) proposed to the Council an organizational structure to enable the Council to accomplish its tasks. See Handout 3. The Council and the Steering Group (described below) discussed and agreed to the following structure:

Steering Group. The Chairman announced formation of a Steering Group and the 13 Council members he had previously chosen to serve on that Group. The Steering Group will oversee the process of the other working groups in meeting their project milestones and will act as a liaison between the other working groups and the Council. In this capacity, the Steering Group will select the participants on the working groups and task forces. The Steering Group held its first meeting on October 1, 1996, immediately following the Council meeting. These minutes address issues discussed in that meeting in addition to the issues discussed in the Council meeting.

Dispute Resolution Working Group. The Steering Group discussed the need for a dispute resolution process. It agreed to create a Dispute Resolution Working Group that will develop and recommend to the Council procedures for addressing and initially resolving disputes regarding numbering administration. The Steering Group agreed that this Group will have Working Group status.

North American Numbering Plan Administration Working Group. The Council agreed to create a NANP Administration Working Group that will develop and advise the NANC on an appropriate process for selecting a neutral NANP Administrator. The Council supported the Chairman's proposal that this working group will have three task forces: (1) Cost Recovery Task Force; (2) Transition Planning Task Force for Current NANP Administration Functions; and (3) Transition Planning Task Force for Central Office (CO) Code Administration Functions. The Working Group will coordinate with its task forces issues related to the recovery of the costs of NANP administration and the transfer of number administration functions.

Cost Recovery Task Force. The NANP Administration Cost Recovery Task Force will report to the NANP Administration working group. The Council supported the Chairman's proposal that this task force will assist the NANP Administration Working Group in formulating and making a recommendation to the Council of a mechanism for recovering the costs of the administration of the NANP in the United States on a competitively neutral basis.

Transition Planning Task Force for Current NANP Administration Functions. The Transition Planning Task Force for Current NANP Administration Functions will assist the NANP Administration Working Group in developing a plan to transfer to the new NANP Administrator number administration functions that are performed by the current NANP Administrator within ninety days of selection of the new Administrator.

Transition Planning Task Force for Central Office (CO) Code Administration Functions. The Transition Planning Task Force for CO Code Administration Functions will assist the NANP Administration Working Group in developing a plan for the transfer of CO Code administration functions from the incumbent local exchange carriers to the new NANP Administrator within eighteen months of the completion of the transfer of the current NANP Administrator's functions to the new Administrator.

Local Number Portability Administration (LNPA) Selection Working Group. The LNPA Working Group that will advise the Council on an appropriate process for selecting an entity or entities to serve as LNPA(s), whether one or multiple LNPA(s) should be selected, whether the LNPA can be the same entity as the NANP Administrator, and what the specific duties of the LNPA(s) should be. The LNPA will also direct implementation of a nationwide system of regional SMS databases for number portability, and will determine possible future SMS needs.

LNPA Architecture Planning Task Force. This Task Force will assist the LNPA Working Group in recommending to the Commission, through coordination with the industry, a database architecture plan for the national number portability system.

LNPA Technical and Operational Requirements Task Force. This Task Force will assist the Council in recommending a plan, developed through coordination with the industry, for the technical and operational requirements of the national number portability database system.

E. Other Issues Related to Council Structure

Working Group Co-chairs. Council members agreed that co-chairpersons for the working groups should be selected. The Council agreed that the Steering Group would select the working group co-chairs.

Openness and Balance of Working Groups and Task Forces. Council members asked for clarification of what "open" participation on working groups and task forces means. Council members also expressed concern that, absent open participation, certain interest groups might dominate the working groups and task forces. The Chairman stated that participation on the working groups and task forces is not limited to members of the Council and the meetings of these groups will be open to the public as observers. The Chairman emphasized that the process should enable all views to be expressed and should ensure balanced representation.

F. Public Notice Announcing Structure and Seeking Expertise

The Council and the Steering Group discussed and agreed that a notice seeking nominations for working group and task force members would be released. It was agreed that nominations would be due within two weeks of the meeting. The Steering Group agreed that the notice should describe the specific expertise sought by the Council for each working group and task force. The Steering Group also discussed the need for and agreed that it would seek legal expertise to ensure that potential legal issues that arise in the context of the tasks to be performed by working groups and associated task forces are identified, and that recommended solutions are developed for each such issue.

G. Timeline

The Council and the Steering Group agreed to have the notice seeking working group and task force participants released soon after the Council meeting. The Council agreed that nominations for working group and task force participants must be received no later than two weeks after the October 1 meeting. The Steering Group agreed to conduct a conference call

on October 17, 1996, at 1:00 p.m. to select working group and task force co-chairs and members. The Steering Group agreed that the NANP Administration Working Group and the LNPA Selection Working Group would meet by the first week of November and would provide a detailed implementation plan for selection of the neutral NANP Administrator to the Steering Group by late November for its consideration on November 25, 1996. The Steering Group agreed to change the next Council meeting from the November date proposed at the full Council meeting to early December.